

## **Application Procedures for Analysts Applying for IRSJA Membership**

The Inter-Regional Society of Jungian Analysts and the Membership Committee are pleased to learn of your interest in joining our Society. Our first requirement, as stated in the Bylaws of the IRSJA, is that each applicant must already be a member in good standing of the International Association of Analytical Psychology, and/or, they must have graduated from an IAAP recognized training program to be eligible to apply for membership in the Society. To facilitate your application process, The Membership Committee requests the following information from all applicants:

1. A copy of your curriculum vitae (please limit to 2 pages).
2. A short autobiography (1-2 pages).
3. Evidence of graduation from an approved Jungian training program. (This may be a copy of your diploma or a letter confirming your graduation signed by the president or registrar of the training program from which you graduated.)
4. A letter confirming your “membership in good standing” signed by the president of any Jungian society or societies in which you currently hold membership. If you do not currently belong to any other Jungian society, please indicate.
5. A brief statement—typed, dated, and signed—addressing the following:
  - a. Your reasons for seeking membership in the IRSJA.
  - b. Reasons or any circumstances that may have contributed to your termination of membership in any other Jungian society or societies.
  - c. Disclosure and a brief explanation in reference to ever having been the subject of an ethical inquiry:
    - 1) in another Jungian society, or
    - 2) in any other arena of professional practice.

If you have been the subject of an inquiry, please briefly describe the circumstances and dates of the inquiry, as well as the status and/or outcome of the inquiry.

*Each applicant is expected to address parts A, B, and C of #5.*

In connection with the above, please print the release of information and return the signed form with your application packet. You will find a copy below and at the IRSJA website (<http://www.irsja.org>) under “Download” documents.

6. Letters of recommendation from two “members in good standing” of the IRSJA that include information as to why the analysts are recommending you for membership. (These letters should be sent directly to the chairperson of the Membership Committee, rather than being included with the rest of your application information. If the referring analyst prefers, the recommendation can be sent by email.)

7. A non-refundable \$200 application fee made out to The Inter-Regional Society of Jungian Analysts.
8. **Please copy and sign the documents below and send along with your application.**

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**For: Analysts Applying for Membership in the IRSJA Re: A Release of Information**

In accordance with my interest in applying for active membership in The Inter-Regional Society of Jungian Analysts, I give my consent for the Membership Committee of the IRSJA for the following: to request information regarding my analyst membership status in any Jungian societies in which I currently hold, or have formally held, some kind of membership. If additional information is needed in processing my application, I understand that the Membership Committee may request information regarding my status in these societies.

Name: \_\_\_\_\_

Signature: \_\_\_\_\_

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**Analyst Waiver**

I understand that membership in the Inter-Regional Society of Jungian Analysts (IRJSA) requires all members to comply with relevant state and federal laws governing the practice of psychotherapy and analysis, and I agree to comply with this requirement for the term of my membership. I do hereby waive and release the IRJSA from any and all claims or causes of actions which I may have against the IRJSA arising from my practice of psychological counseling, psychotherapy or analysis, my supervision of psychological counseling or analysis, my duties as a teacher, examiner, reviewer, committee member, or any other administrative duty I may perform relative to the IRJSA.

This waiver extends to all services provided via telecommunications. As to such services, I also represent the following:

A. I understand that I may engage in analysis or case consultation using telecommunications technology with a candidate enrolled in the training program of the IRJSA in accordance with this policy *only insofar as* it is legally authorized in both jurisdictions under all applicable regulations, including licensure requirements, and performed in accordance with such regulations.

B. I accept full responsibility for determining the legality of such work.

C. I indemnify and hold the IRSJA harmless of and from any claims resulting from my decision to utilize such technology.

Analyst: \_\_\_\_\_  
Signature Date

Printed Name: \_\_\_\_\_

With your application, please include your current email, phone numbers, and mailing addresses for both office and home. Please indicate your preferred phone number and address for communication.

When all the above is assembled, please mail, and email the information to the chairperson of the Membership Committee:

**Marla Herbig, IRSJA Membership Chair**  
**1417 NW 54<sup>th</sup> St. #434, Seattle, WA 98107**  
[themarlaherbig@gmail.com](mailto:themarlaherbig@gmail.com)  
**206-782-6805**

**Important to note:**

1. Send all application information by regular mail and see address below. Informal questions and dialogue are especially welcome by email, or by telephone where necessary.
2. For the Membership Committee to have time to review your information packet, all requested information must arrive **10 weeks (February 1 or August 1)** in advance of any IRSJA meeting you plan to attend as part of your application process. Additionally, the Committee strongly recommends that applicants keep a copy of all application materials and bring their file with them to the meetings they attend as applicants.
3. Once the chairperson has received all the requested application information, the application process will officially begin.

In addition to having submitted the above information, each applicant must attend two meetings of the Society prior to being voted on by the Society. At each of these meetings, the Membership Committee will meet with the applicants for the purpose of getting acquainted with the analysts, as well as for the analysts to have the opportunity to become more fully acquainted with the character, philosophies, and workings of the IRSJA. An individual interview and group meetings will be part of this process. On the last day of the Society's meeting in

which the applicants have completed their requirements for attendance, the Society will vote on the analyst-applicants the membership wishes to invite and welcome into the Society.

Regarding the application process, there is a time frame. Once an analyst expresses a serious interest in applying for membership, the analyst has one year to follow through with forwarding the requested information and beginning to satisfy the attendance requirements. If the applicant fails to send in all the requested information during that **one-year time period**, the application becomes inactive. And, for clarity:

- For the application process to formally begin, all requested information must be received *10 weeks* prior to any meeting the applicant plans to attend.
- Prior to the information being received, attendance at a Society meeting cannot be counted towards the application requirements.

Regarding the time frame for those applicants who have formally begun the application process (all requested information has been turned in and they are ready to begin attending meetings), the applicants have **18 months** to complete the process. An applicant will need to attend **two out of three meetings during an 18-month period**. If an applicant is unable to satisfy this requirement or any other requirements during the 18-month period, their application will become inactive. Of course, any applicant whose application becomes inactive will be welcome to apply again at a later time under the current guidelines for membership in the Society.

To further help with your planning, the Society's annual spring meeting usually takes place during **the 2<sup>nd</sup> or 3<sup>rd</sup> week of April and the fall meeting during the 3<sup>rd</sup> or 4<sup>th</sup> week of October**. More information regarding the program agenda, lodging, and travel will be e-mailed to you and will appear on the IRSJA website, as it becomes available.

The Membership Committee, along with the analysts of The Inter-Regional Society, hopes this information will facilitate your interest and application to the Inter-Regional. We appreciate and respect that the analysts approaching Inter-Regional for membership arrive with varied and rich backgrounds, training, and talents. We welcome you and look forward to hearing from you, receiving your application materials, and getting to know you when you are ready to attend a meeting of the Society.

Thank you!

**Marla Herbig, IRSJA Membership Chair**  
**1417 NW 54<sup>th</sup> St. #434, Seattle, WA 98107**  
[themarlaherbig@gmail.com](mailto:themarlaherbig@gmail.com)  
**206-782-6805**