

## **IRSJA Application for CE Credits**

1. Title of presentation:
2. Name(s) and degrees of presenter(s): (if panel presentation, list all panel members):
3. Description of presentation (500 words or less; if panel presentation, describe overall presentation and each presenters section):
4. Proposed length of time of presentation:
5. Format: lecture, power point, film, group interaction, other (describe)
6. How does this program build on doctoral-level training?
7. List 4 learning objectives for an hour long presentation (6 per 90 minute, 8 for 2 hours, etc.), finishing this sentence:  
*Based on the on the content of this workshop, I am able to:*

Learning objectives should (1) focus on the learner, and (2) contain action verbs that describe observable, measurable behaviors. Verbs to consider with learning objectives: list, describe, recite, write, compute, discuss, explain, predict, apply, demonstrate, prepare, use, analyze, identify, design, select, utilize, compile, create, plan, revise, assess, compare, rate, critique.

Examples of well-written learning objectives:

- Describe at least two theoretical approaches to psychological trauma.
- Identify the experience of familiarity as it impacts the analytic relationship.

Do NOT use any of these verbs or phrases: know, understand, learn, appreciate, become aware of, become familiar with.

8. List references that will be used during and/or support your presentation (at least 3 for a 60 minute presentation, 5 for 90 minutes, etc. In APA style please):
9. Are you presenting information about your clinical practice or research?    Yes    No

If Yes, please explain, AND complete the following questions:

9 a. Has confidentiality been safeguarded? (e.g. disguising identities in case histories or video tapes?) Yes No N/A (if N/A please explain)

9 b. Has appropriate consent been obtained? Yes No N/A (if N/A please explain)

9 c. If tests or other proprietary information are being presented has security been ensured? Yes No N/A (if No please explain)

Please answer the following questions ONLY if you are receiving commercial support for your presentation or yourself as the instructor, or relationships could be construed as a conflict of interest. If there is no such commercial support or potential conflict of interest, please skip to # 15.

10. Is there any commercial support for CE program, presentation or the instructor?

Yes No

If Yes, will you clearly describe this support to program participants at the beginning of the CE program?

Yes No (if No, please explain)

11. Are there any other relationships involving the CE program, presentation or the instructor that could be reasonably construed as a conflict of interest?

Yes No

If Yes, how will you disclose this relationship?

12. Will you (or your co-presenters) be supported financially by a manufacturer or any commercial product?

Yes No

If Yes, please explain the support, as well as the way you plan to disclose it to workshop participants?

13. Will you gain financially (beyond honoraria received) by the sale of any product or publication as a result of this workshop?

Yes No

If Yes, please explain the financial gain, as well as the way you plan to disclose it to workshop participants.

14. Has any of the research to be presented been funded by external sources (e.g. university, industry)? And if so, by whom?

Yes No

If Yes, please explain how you plan to disclose this information to workshop participants.

15. Contact information/date sent:

Name:

Email:

Mailing Address:

Daytime phone:

Date sent to CE chair:

Please send this completed form to:

Martha Blake, NCPsyA

CE Facilitator

Co-chair CE Committee

[blakemartha@frontier.com](mailto:blakemartha@frontier.com)